Overview of the PCF Proven Implementation Approach

Stages	Stage 1 Plan	Stage 2 Analyse & Design	Stage 3 Configure & Test	Stage 4 Deploy & Close
Goals	Agree the project plan & Engage with the implementation team	Align the solution to the client's needs	Configure the solution Ready for deployment into the live environment	Deploy the solution and transition from the Prototype to Live
Objectives	• Map existing processes against solution • Core Team Training - Initial solution knowledge transfer • Estimate timings • Establish roles and responsibilities • Establish Implementation risks	• Define Users • Define user security • Define any data migration • Review training and communications • Prepare the development environment	• Configure infrastructure • Configure software • Create prototype • Validate prototype • Conduct testing • Gain approval to Go Live	• User Role Based Training • Deploy the solution to the live environment • Capture lessons learned
Key Outputs	• Project team initial solution knowledge • Project plan • Implementation Plan • Implementation Strategy • Risk Management Plan	• Local solution blueprint • Local solution specification/design • Data Migration Plan • Training and Communications Plan	• Configured solution • Testing Plans & Scripts • Testing results (Logs/Tracking Sheets/Issues) • Signed approval to Deploy	• Deploy Solution • Plan post implementation review (for approx. 3 months after close) • Configuration Control Document (CCD) • Closeout Report

Engagement Management

Kick-Off → Design → Prove It → Go Live → Maintain